

# Board Policy

Code No. 404.1

## EMPLOYEE CONDUCT

All employees are role models for the students who come in contact with them during and after school hours. The board recognizes the positive effect all employees can have on students in this capacity. To this end, all employees will dress themselves, groom themselves and conduct themselves in a manner appropriate to the educational environment.

All employees will conduct themselves in a professional manner. All employees will dress in attire appropriate for their position. Clothing will be neat, clean, and in good taste. Discretion and common sense call for an avoidance of extremes which would interfere with or have an effect on the educational process.

All employees will obey local, state, and national laws and hold to high ethical, moral, personal, and professional standards. All employees are expected to present themselves to the school and community in a manner that will not discredit or bring adverse publicity to the Bettendorf Community School District or its employees.

Licensed employees of the school district, including administrators, will follow the code of ethics for their profession as established by the Iowa Board of Educational Examiners.

*Legal Reference:* Iowa Code § 279.8 ((2011))  
282 I.A.C. 13.25, .26.

*Cross Reference:*

104	<i>Anti-Bullying/Harassment</i>
307	<i>Administrative Code of Ethics</i>
401.11	<i>Employee Orientation</i>
402.7	<i>Employee Relations with the Public</i>
403.5	<i>Substance-Free Workplace</i>
407	<i>Licensed Employee Termination of Employment</i>
413	<i>Classified Employee Termination of Employment</i>

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