

BETTENDORF COMMUNITY SCHOOL DISTRICT
BETTENDORF, IOWA

Unofficial Minutes of the August 1, 2016 Regular Meeting
of the Board of Education
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on August 1, 2016. President Pepper Trahan called the meeting to order at 6:03 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Staley, Struck, Trahan

Members absent: Directors Justis, Pyevich, Tinsman

Other officials present: Mike Raso, Interim Superintendent; Maxine McEnany, Director of Financial and Business Services; Celeste Miller, Director of Communications; Kay Ingham, Director of Student Services; Julie Trepka, PN Principal; John Cain, GW Principal; Roger Wilming, BEA Representative; Tim Perkins, Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Staley, to approve the agenda as presented.

Ayes: 4 Directors Castro, Staley, Struck, Trahan

Nays: 0

Absent: 3 Directors Justis, Pyevich, Tinsman

Motion carried 4-0-3

Director Pyevich arrived at 6:04 p.m.

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Nate Bader, 1430 Terrace Park Drive, Bettendorf, said they purposely moved to the Paul Norton area for their children to attend that school. They were disappointed to learn their child will not be able to attend Paul Norton due to the class size being at maximum capacity. Mr. Bader believes the current board policy keeps neighborhood children from attending their home school. President Trahan said that this is something the board will continue to look at and discuss, but it is not something that will be changed for the 2016/17 school year.

Jeannine Crockett, 5910 Jaybird Circle, Davenport, is a former board member of thirteen years. She had a question about the 2015 audit, but first she wanted to state a few facts. She wanted the public and taxpayers to know that two years ago they enlisted Bohnsack and Frommelt to do the district's 2013/14 audit for \$15,500. After presenting their findings to the board, Bohnsack and Frommelt resigned and dropped their remaining two year contract they had with the district. A request for proposal was sent to eight different firms, only one responded, RSM McGladrey. RSM McGladrey's cost to perform the audit was \$30,000. At some point, they backed out. The State of Iowa agreed to do the audit for \$32,000-\$35,000. That audit is still not done, and she does not believe it has even been started. She said the public has the right to know why the costs have gone up and why the 2015 audit has not even been completed or started. She noted the district has spent \$24,000 for Lane and Waterman to review the 2013/14 audit. Lane and Waterman concurred with the first auditor's findings. The district also spent an additional \$8,000 on law firm Ahlers and Cooney. She said the taxpayers would like an answer on where we are at with the 2015 and 2016 audit. Maxine said McGladrey backed out because there were some fraud issues and they did not want to deal with it. She disagreed with Ms. Crockett's comments that Lane and Waterman agreed with the first auditor's findings.

Jim Farber, 3029 Middle Rd., Davenport, said it is his understanding there was no fraud or wrong doing on the part of the district. Director Struck said there were no reported actions that constituted criminal activity.

Barry Anderson, 1224 Terrace Park Dr., Bettendorf, is a former board member. He said the whole notion that the re-audit started back at square one is not accurate. The re-audit focused on six specific areas that were addressed in the original audit. The state only looked at four of those six areas. He said continuing to use the word fraud is dangerous. The Task Force looked at and came up with specific recommendations. Those recommendations are the same recommendations the state proposed. Mr. Anderson said it is in the best interest of the community to put this re-audit to rest.

Amy Swearingen, 16 Riverview Park Dr., Bettendorf, said the Task Force made recommendations and past directors made a concerted effort to move forward with policies, but it did not happen. Tim Perkins said there were disagreements with how things were communicated and who was communicating it. He said a lot of time was put in by the Task Force and a lot of what we are addressing today could have been dealt with a year ago. Maxine stated that the Task Force started one year after some of these issues came up and if we could have addressed these issues, we could have started on these things two years ago.

Ray Cassady, 5670 Barcelona St., Bettendorf, is a former board member. He noted the previous board approved the Task Force recommendations. Director Struck said some board policies have already been changed based on those recommendations. She said there are certainly some things that could have been done in a timelier manner, but said the board is continuing to work on it.

Rodger Wilming said he has been around for the whole re-audit. He said the board had to backtrack and pick up the pieces that were not dealt with. He would like to wrap things up so we can get on with the business of the school district.

Director Pyevich said Ms. Crockett raises a good question. It bothers him that no accounting firm is willing to audit the district. He concurred that the re-audit did not find any criminal acts, but he said they found issues of oversight. The issue he has is that the board has no authority or

oversight over what type of punishment is handed out to those who break the rules.

4. Commendations & Special Invited Guests.

4.01 Neil Armstrong Principal David Hlas introduced himself to the board. The board welcomed him.

Clint Heitz presented at Beating the Odds Summit. Clint Heitz, BHS & BMS Instructional Technology Coach, shared information with the board from his recent presentation at the White House.

5. Consent Agenda.

Motion by Director Struck, seconded by Director Staley, to approve the consent agenda as printed.

Director Castro noted the resignation of Art Teacher Karen Bloome. He said she is very talented and it will be a big gap to fill.

Director Castro commented on Police Liaison Officer Bruce Schwartz recent retirement. He said he was a good role model.

Ayes: 5 Directors Pyevich, Staley, Struck, Trahan, Castro

Nays: 0

Absent: 2 Directors Justis, Tinsman

Motion carried 5-0-2

5.01 Approval of July 11, 2016 Regular Board Minutes and July 26, 2016 and July 27, 2016 Special Board Minutes

5.02 Approval of August 1, 2016 Bills Recommended for Payment

5.03 Approval of Administrative Recommendations - Personnel

Classified Resignation

Valerie Gerks/TJ/Secretary B/Effective 07/20/16

Donna Hafner/NA/Paraeducator/Effective 07/20/16

Jana Jackson/BHS/Paraeducator/Effective 07/15/16

Mary Lewis/BHS/Nutrition Services/Effective 07/19/16

Zachary Paustian/HS/Paraeducator/Effective 06/24/16

Donna Schoening/BMS/Paraeducator/Effective 07/13/16

Melanie Trepa/MT/Youth Mentor/Effective 07/29/16

Kristi Webster/HH/Paraeducator/Effective 07/13/16

Classified Recommendation for Employment

Shiney Edwards/BMS/Mental Health Counselor/\$21,530.00 annual salary/20 hours per week/Replacing Dollie Carpenter/Effective 08/17/16

Olivia Logan/MT/Secretary B/\$15.81 per hour/5.5 hours per day/Replacing Susan Rashid/Effective 08/15/16

Classified Letter of Assignment Modification

Jane Albert/BMS/Secretary B to Secretary B-Attendance/Same rate of pay/From 5.75 to 8.0 hours per day/Replacing Betsy Messmer/Effective 08/10/16

Shannon Anderson/HH to BMS/Paraeducator/Same rate of pay/From 5.5 to 5.75 hours per day/Program restructuring/Effective 08/19/16

Courtney Broderick/GW to TJ/Paraeducator to Secretary B/16.01 per hour/From 5.75 to 3.0 hours per day/Replacing Valerie Gerks/Effective 08/15/16

Deb Crocker/TJ to BMS/Paraeducator/Same rate of pay/From 4.0 to 5.75 hours per day/Program restructuring/Effective 08/19/16

Deb Defauw/GW/Paraeducator/Same rate of pay/From 4.5 to 5.75 hours per day/Replacing Courtney Broderick/Effective 08/19/16

Sheri Fleming/BHS-Admin to BHS/Same rate of pay/No longer working for Nutrition Services department-restructure/Effective 07/01/16

Claire Flinn/MT to BMS/Paraeducator/Same rate of pay/From 4.5 to 5.75 hours per day/Program restructuring/Effective 08/19/16

Dawn Korth/HH to HH-BHS/Nutrition Services/Same rate of pay/From 3.0 to 5.0 hours per day/Replacing Allison Nelson at BHS/Effective 07/26/16

Mary Madsen/MT/Paraeducator/Same rate of pay/From 4.5 to 5.75 hours per day/Restructuring of preschool program/Effective 08/19/16

Elizabeth Markovich/TJ/Paraeducator/Same rate of pay/From 4.5 to 5.75 hours per day/Restructuring of preschool program/Effective 08/19/16

Kelly Rashid/TJ/Paraeducator/Same rate of pay/From 4.0 to 3.0 hours per day/Student need/Effective 08/19/16

Sarah Rasmer/NA/Paraeducator/Same rate of pay/From 2.5 to 3.5 hours per day/Student need/Effective 08/11/16

Lori West/TJ-BHS to BHS/Nutrition Services/Same rate of pay/From 5.0 to 5.75 hours per day/Replacing Mary Lewis/Effective 07/26/16

Classified FYI

Claire Flinn/MT/No longer a Youth Mentor due to increase of hours at BMS/Effective 07/23/16

Certified Resignation

Karen Blomme/BHS/Art/Effective pending suitable replacement

Certified Approval to Hire

Rachel Bradley/PN/2nd Grade/1.0 FTE/MA,8/\$55,417/Replacing Brianna Jimmerson/Effective 2016-2017 school year

Jordan Knoll/GW/Special Education ECSE/1.0 FTE/BA,0/ \$37,350/ Replacing Jennifer Newquist/Effective 2016-2017 school year

Erin Law/BHS/German/0.83 FTE/MA,1/\$37,018/Pending verification and licensure/Replacing Mary Naughton/Effective 2016-2017 school year

Amanda Nichols/BHS/Language Arts/1.0 FTE/BA,0/\$37,350/Pending verification and licensure/Replacing Nancy Emmerson/Effective 2016-2017 school year

Karin Ryan/HH/Special Education/1.0 FTE/MA+15,9/\$58,532/Pending verification/Replacing Deena Taylor/Effective 2016-2017 school year

Schedule D Resignation

Don Ware/BHS/Assistant Sophomore Football Coach/Effective 7/7/16

Schedule D Approval to Hire

Caleb Claus/BHS/Assistant Sophomore Football Coach/\$3,863/ Replacing Don Ware/Effective 2016-2017 school year

Christina Hesse/BHS/Assistant Student Council Advisor/\$2,336/ Replacing Raymond Knight/Effective 2016-2017 school year

5.04 Approval of Donation in the amount of \$500 for the Bettendorf High School baseball program from Patricia and Edwin Dahms, 2008 Beechwood, Fullerton, CA 92835

- 5.05 Siteimprove Agreement
- 5.06 Metasys Agreement
- 5.07 Approval of Level I Investigator - Kay Ingham as Level I lead investigator, replacing Michael Raso
- 5.08 Parent Student Handbook Revision
- 5.09 Approval of Requests for Open Enrollment
FOR INFORMATION ONLY. The following students have been approved for open enrollment.
Into Bettendorf, 2016/17
Erin Allison, grade 10, from Pleasant Valley, continuation
Ella Brand, kindergarten, from Pleasant Valley
Jakyra Bryant, grade 12, from Davenport, good cause
Janya Bryant, grade 9, from Davenport, good cause
Jazzlyn Bryant, grade 11, from Davenport, good cause
Cullyn Cook, kindergarten, from Pleasant Valley
Kendyl Edwards, grade 1, from Pleasant Valley, continuation
Ethan Endresak, kindergarten, from Pleasant Valley
Jack Endresak, grade 5, from Pleasant Valley, continuation
Sadie Endresak, grade 1, from Pleasant Valley, continuation
Gracelin Gorski, grade 5, from Pleasant Valley, good cause due to change of residence
Alivia Heald, grade 2, from Pleasant Valley, continuation
Jaeln Heald, grade 7, from Pleasant Valley, continuation
Kaylaunii Heald, grade 10, from Pleasant Valley, continuation
Nathan Hillery, grade 12, from Pleasant Valley, good cause due to change of residence
Corey Hinton, grade 10, from Pleasant Valley, continuation
Emma Kelly, grade 8, from Pleasant Valley, good cause due to change of residence
Seth Kelly, grade 6, from Pleasant Valley, good cause due to change of residence
Griffin Moore, grade 2, from Pleasant Valley, continuation
Austin Reeves, grade 9, from Davenport, continuation
Trenton Reeves, grade 7, from Davenport, continuation
John-Jon Sullivan, grade 3, from Davenport, good cause
Payton Sullivan, grade 9, from Davenport, good cause
Out of Bettendorf, 2016/17
Emily Baker, grade 12, to CAM, good cause
John Gayton, kindergarten, to Pleasant Valley
Calvin Hileman, kindergarten, to Pleasant Valley
Maleigha McCulley, grade 8, to Pleasant Valley, good cause due to change of residence
Toby Shows, grade 10, to Pleasant Valley, good cause due to change of residence

6. Shared Communication & Committee Reports.

- 6.01 Board Shared Communication & Committee Reports.

There was no shared communication.

7. Old Discussion.

7.01 Board Policy Discussion (audio begins at 57m 38s).

The Policy Review Committee discussed suggested revisions to the following board policies:

- 705.4 – The changes in yellow were changes that were made during the discussion at the last board meeting. There have not been a lot of changes made since then.
- 401.7R – this is the document that Maxine shared out at the last board meeting. Audience member Ray Cassidy said the guidelines conflict within the policy. He was referring to the statement that says meals with no overnight lodging are taxable to the employee. Maxine said the state auditors reviewed it and it is in accordance with the IRS guidelines. Maxine referenced the Iowa Department of Administrative Services bulletin entitled “IN-STATE SUMMARY OF TRAVEL REIMBURSEMENT GUIDELINES”, subheading, TAXABLE MEALS which states: “Travel Status” is defined by the IRS as having lodging either the day of the meal reimbursement or the night previous to the meal reimbursement. Meals with no overnight lodging are taxable to the employee. Procedure 210.109”, updated July 1, 2016.

There was a lot of discussion regarding an acceptable amount for the maximum total reimbursement conference meal rate. After some back and forth, directors agreed on a \$46 daily rate for all other localities and a \$60 daily rate for high cost localities. It was also noted that if breakfast or lunch is served at the conference, that percentage will be deducted from the total amount.

- 304.7 – several directors felt the number of days out of the district was more important than miles when it comes to travel. Director Pyevich made it clear that he is talking about travel for administrators and not teachers. It was noted that board policy is for all district employees. Director Struck said she has a hard time saying administrators cannot do certain things when those things are critical to their job.

Interim Superintendent Raso recommended removing the number of miles and number of days from the policy. He said we are trying to pick a number of days based off bad data. He said we will continue to monitor it throughout the year and review it at the end of the year. Grant Wood Principal John Cain noted there is a system in place now. He suggested moving on from this and letting the system in place work.

7.02 Third & Final Reading of Board Policy.

Motion by Director Struck, seconded by Director Pyevich, to approve a third and final reading of revisions to Board Policy #705.4.

Ayes: 5 Directors Pyevich, Staley, Struck, Trahan, Castro
Nays: 0
Absent: 2 Directors Justis, Tinsman
Motion carried 5-0-2

7.03 Second & Final Reading of Board Policy.

Motion by Director Struck, seconded by Director Pyevich, to approve a second and final reading of Board Policy #401.7R1 with the changes to the maximum total reimbursement conference meal rate of \$46 for all other localities and \$60 for high cost localities.

Ayes: 5 Directors Staley, Struck, Trahan, Castro, Pyevich
Nays: 0
Absent: 2 Directors Justis, Tinsman
Motion carried 5-0-2

8. New Business.

8.01 Board Policy Discussion.

Directors discussed proposed board policy revisions. The changes made were updating the affirmative action coordinator information to Lana LaSalle.

8.02 First & Final Reading of Board Policies.

Motion by Director Pyevich, seconded by Director Castro, to approve a first and final reading of Board policies: 102.E1, 102.E4, 102.R1, 401.1, 401.1E1, and 401.1E2.

Ayes: 5 Directors Struck, Trahan, Castro, Pyevich, Staley
Nays: 0
Absent: 2 Directors Justis, Tinsman
Motion carried 5-0-2

8.03 First Reading of Board Policies.

Motion by Director Staley, seconded by Director Castro, to approve a first reading of Board policy #401.7.

Ayes: 5 Directors Trahan, Castro, Pyevich, Staley, Struck
Nays: 0
Absent: 2 Directors Justis, Tinsman
Motion carried 5-0-2

8.04 IASB Legislative Priorities.

Directors considered legislative priorities for 2016/17. Interim Superintendent Raso recommended continuing with the priorities from 2015/16. President Trahan recommended adding special education and mental health to the priorities. All were in agreement.

9. Superintendent's (Management) Report.

- 9.01 Interim Superintendent's Report – Mr. Raso reported they met last week for an elementary placement meeting. They placed 311 Kindergarteners, which is 3 above the maximum of 308 (22 per section). Due to the large numbers, they were not able to meet everyone's building request.
- 9.02 Director of Finance Report – Maxine said she tried to make the data comparable for the construction management proposals.

10. Board Requests for Information.

Director Struck said she would like to revisit board development and try and schedule a board retreat.

11. Future Events and Informational Items.

- Tuesday, August 2, Special Board Meeting - Construction Management, 6:00 p.m., Admin
- Monday, August 8, Special Board Meeting - Construction Management, 6:00 p.m., Admin
- Tuesday, August 9, BCS Foundation, 11:30 a.m., Admin
- Thursday, August 11, Neil Armstrong First Day of School
- Monday, August 15, Board of Education, 6:00 p.m., Admin
- Friday, August 19, District Welcome Back, 7:30 a.m., BHS
- Monday, August 23, First Day of School

12. Adjournment.

Director Castro motion to adjourn the meeting at 8:30 p.m.

Pepper Trahan, President

ATTEST:

Colleen Skolrood, Secretary