

## Board Policy

Code No. 409.7

### **LICENSED EMPLOYEE NON-CONTRACTUAL UNPAID LEAVE**

The Superintendent may approve a request for unpaid leave when both the employee and the District agree that a dire circumstance exists.

The requirements stated in the Master Contract between employees in that certified collective bargaining unit and the Board regarding compassion leave of such employees shall be followed.

*Legal Reference:* Iowa Code §§ 20; 85; 85A; 85B; 279.12; 509; 509A; 509B (2009).

*Cross Reference:* 409 Licensed Employee Vacations and Leaves of Absence

*Approved:* Feb 2, 1998

*Reapproved:* February 20, 2001  
February 17, 2004  
December 4, 2006  
April 18, 2011

*Revised:* February 17, 2004  
December 4, 2006