

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the June 4, 2018 Committee of the Whole  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their Committee of the Whole Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on June 4, 2018. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Champion, Holland Lynch, Staley, Struck

Members absent: Directors Castro, Pyevich

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Kay Ingham, Director of Student Services; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Heather Stocking, Director of Human Resources; David Farmer, Treasurer; Colleen Skolrood, Board Secretary.

Director Pyevich arrived at 6:15 p.m.

2. Agenda Approval.

Motion by Director Lynch, seconded by Director Holland, to approve the agenda as presented.

Ayes: 5 Directors Champion, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 2 Directors Castro, Pyevich

Motion carried 5-0-2

3. Consent Agenda.

Motion by Director Struck, seconded by Director Holland, to approve the consent agenda as printed.

Ayes: 5 Directors Champion, Holland, Lynch, Staley, Struck

Nays: 0

Absent: 2 Directors Castro, Pyevich

Motion carried 5-0-2

3.01 Approval of May 21, 2018 Regular Board Minutes

3.02 Approval of June 4, 2018 Bills Recommended for Payment

3.03 Approval of Administrative Recommendations – Personnel

Classified Termination

**Victoria Reyes**/MT/Paraeducator/Effective 05/22/18

Classified Resignation

**William Collett**/Operations/Bus Driver/Effective 06/29/18

**Dylan O’Flaherty**/GW/Paraeducator/Effective 06/01/18

**Joyce Schwertman**/Operations/Transportation Aide/Effective 06/01/18

Recommendation to Hire

**Tina Dau**/Transportation/Transportation Aide/\$16.74 per hour/5.0 hours per day/Replacing Joyce Schwertman/Effective 06/04/18

**Hailey Laughlin**/BMS/Paraeducator/\$16.11 per hour/7.0 hours every other day/Replacing Julie Schneck/Effective 08/20/18

Letter of Assignment Modification

**Erica Ellerbach**/NA to BMS/Secretary B/Same rate of pay/5.5 to 7.5 hours per day/Replacing Pamela Nietzel/Effective 2018-19 school year

**Randall Mooney**/Operations/Bus Driver-Route to Special Ed./\$18.04 to \$18.19 per hour/4.0 hours per day/Replacing Lelia DeNye/Effective 07/01/18

**Jane Sullivan**/BMS/Paraeducator/Same rate of pay/7.5 hours every other day to 5.5 hours per day/Replacing Linda Redington/Effective 2018-19 school year

Certified Resignation

**Marina Gomez**/BMS/Spanish & Digital Literacy/Effective 6/30/18

**Emily Hill**/TJ/5<sup>th</sup> Grade/Effective 6/30/18

**Alyssa Leibfried**/BHS/Special Education/Effective 6/30/18

**Jordan McLaughlin**/BHS/Music-Vocal/Effective 6/30/18

**Sydney Rollinger**/TJ/3<sup>rd</sup> Grade/Effective 6/30/18

**Jamie Thompson**/BHS/Special Education/Effective 6/30/18

Certified Approval to Hire

**Shelley Hilton-Cullum**/BHS/Social Worker/1.0 FTE/MA,9/\$56,550/ Pending licensure/Replacing Matthew Edwards/Effective 2018-2019 school year

**Michele Munson**/TJ & District/Counselor & PDO/0.80 FTE/MA,0/\$34,291/ Pending licensure/Replacing Elizabeth Tressel/ Effective 2018-2019 school year

Certified Transfer

**Janelle Cook**/From TJ to BMS/Special Education/1.0 FTE/Involuntary transfer - student need/Effective 2018-2019 school year

Schedule D Resignation

**Christopher Adams**/BHS/Assistant 8<sup>th</sup> Grade Basketball, Girls Coach/Effective 6/30/18

**Alec Clark**/BMS/Assistant 7<sup>th</sup> Grade Basketball, Girls Coach/Effective 6/30/18

**Nicholas Myers**/BMS/Lunchroom Supervision/Effective 6/30/18

Schedule D Approval to Hire

**Christopher Adams**/BHS/Assistant Varsity Cross Country Coach/\$3,863/ Replacing Kevin Roling/Effective 2018-2019 school year

**Adam Hopkins**/BHS/Club Sponsor, Scholastic Bowl (0.50)/\$623/ Replacing Sheila Conrad/Effective 2018-2019 school year

- 3.04 Approval of EICC Agreement - Career Exploration & Training
- 3.05 Approval of Terracon Consultants Agreement for BHS Flange Removal
- 3.06 Approval of Mastery Connect Agreement
- 3.07 Approval of Level 1 & 2 Investigators  
The following investigators for school year 2018/19:  
Level I – Kay Ingham, Karen Allison, Lisa Reid, Kevin Skillett, Roxanne Schmertmann, Joy Kelly, Caroline Olson and Lana LaSalle  
Level II – James M. Sweeney & Associates, Inc., Davenport, Iowa
- 3.08 Approval of Bond Engagement Letter
- 3.09 Open Enrollment Request - denial  
Out of Bettendorf into CAM - Iowa Virtual Academy 2018/19  
Emma Gustafson, grade 11, not timely filed
- 3.10 Approval of Requests for Open Enrollment (info only)

Into Bettendorf from Davenport, 2017/18

Mila Ballinger, grade K, continuation  
Greyson Ballinger, grade 2, continuation  
Kaira DeBoe, grade 9, continuation

Into Bettendorf from Pleasant Valley, 2017/18

Breanna Caffery, grade 7, continuation

Into Bettendorf from Pleasant Valley, 2018/19

Jasmine Cervantes, grade K  
Kaitly Rausenberger, grade K, new move  
Kara Rausenberger, grade 3, new move  
Kelsey Rausenberger, grade 1, new move

Into Davenport from Bettendorf, 2018/19

Amarie Williams, grade 7, continuation  
Scott Williams, grade 8, continuation

4. Discussion Items & Reports.

4.01 Sales Tax Bond Bids (audio begins at 1m 18s).

The winning proposal from Wells Fargo of Minneapolis, MN best meets the needs of the district. The total principal amount is \$10,000,000. The district will begin making payments on July 1, 2022.

Current district funds plus sales tax bonds will cover the construction of Grant Wood Elementary, Bettendorf High School HVAC, and the majority of the construction of Mark Twain Elementary school. The second round of financing from sales tax will cover the rest of Mark Twain, as well as projects that are going to commence in 2019. The General Obligation Bond, if passed, will pay for the remaining projects approved by the board.

4.02 Facility Discussion.

Maintenance Software (audio begins at 35m 52s).

Representatives from School Dude gave a short presentation of the maintenance software that will help provide better long-term planning. It is a dual program that can be used for work orders, preventative maintenance, and long-term planning. The initial upfront cost was reduced to \$38,826.57 from \$88,000.00. The annual reoccurring cost is \$7,997.90.

10-year Facility Plan Discussion (audio begins at 59m 50s).

A line item of \$225,000 for furniture replacements was added to the annual PPEL Maintenance items. Director of Operations Chris Andrus shared a long-term facilities plan that outlines projects and costs at each one of the facilities in the district over a six-year period. The total six-year cost for all buildings is \$55,807,962.

Edison Update (audio begins at 1h 12m 07s).

Soil borings were done last week at the high school. Director Andrus will update the board once he hears back. He gave an update on the Middle School borings and location at the last board meeting.

Superintendent Raso said part of the Edison discussion needs to be on whether the alternative high school should be a free standing building or part of a larger project.

Directors agreed that they did not want to continue to invest money in the current Edison building.

Swimming Pool Update (audio 1h 31m 07s).

After the pool was caulked last year, there has been a reduction in the amount of water loss. The recommendation is to eventually build a new pool because none of the recommended options will completely fix the issue.

Chris Andrus thanked the Grant Wood staff, Operations maintenance and custodial staff, football team, administration team, and the community who came out to help move Grant Wood.

4.03 Finance Discussion.

Report from Mike and Brian with HUB International - Property Casual Insurance (audio begins at 1h 34m 31s). Mike and Brian presented information on the district's current insurance position. Most of the losses have come under Workers Compensation. There was some discussion on the deductible amount, but the difference between a \$100,000 and \$25,000 deductible is only a few thousand dollars.

The district does not currently have a Return to Work Policy. Several directors expressed the need to have one. Finance Director Christensen said he will make this a priority.

Monthly reports from Forecast5 Plus

Forecast5 has a large number of monthly reports that can be generated out of the Forecast5 Plus system. The first couple of pages of the report provided by Dallan Christensen show key measures and where the district is spending at big levels. It uses past history and trends to give spending projections. The report also shows spending based on certified budget categories, a fund by fund look at revenues, expenditures and surplus or deficit, and projections of the fund balances. Quarterly reports will be a part of the reports at the end of each quarter. Please reach out to Mr. Christensen with any questions or suggestions. This is an ongoing process.

Monthly project report (audio begins at 2h 20m 14s).

Dallan Christensen will provide a monthly construction payment summary report by project and vendor.

Line item budgets.

Forecast5 has the ability to download line item budget based on the assumptions that have come out of the certified budget. Mr. Christensen will load specific items, once approved by the board, into the system.

4.04 Miscellaneous.

CT/STEM Vision (audio begins at 1h 13m 57s).

There are three AEA regional areas in the state. BCSD is in the Metro area. The regional areas are looking at what each district has to offer that others can use or share. There is the Blong Technology Center in Northwest Davenport that offers welding. PV uses Scott Community College for programing and Davenport North has a dual enrollment program. Bettendorf is strong in AP, North Scott is strong in Ag, and Davenport West is strong in

engineering. Administration is looking at what other types of programs Bettendorf can offer that would draw others to the district. Directors would like to see this become a priority. Director Pyevich believes dual enrollment is something the district should offer now.

Superintendent 360 Evaluation (audio begins at 2h 23m 47s).

Superintendent Raso shared an example of what a 360 degree evaluation is and how it is used. The questions should focus on the goals of the district and objective progress towards those goals, student achievement, services provided and alignment with policies and district priorities. Questions should not focus on personal characteristics. A 360 evaluation is never the evaluation, but just a piece of it. The 360 evaluation will replace the spring evaluation and the annual evaluation will be moved to November. The Policy Committee discussed it being an anonymous survey taken by some of Superintendent Raso's direct reports.

Director Districts (audio begins at 2h 30m 28s).

The board would have to vote to change the method of election. The majority of directors prefer Method D, where the entire district is divided into single or multimember director districts, and directors are elected by voters of each district. Superintendent Raso will gather more information on this option and bring it back to the board. Director Lynch said he is not persuaded that we need to change from Method A, where all directors are at-large and voted on by all voters in the school district.

Building Security (audio begins at 2h 45m 20s).

BHS Associate Principal Kevin Skillet discussed the proposal to add two School Safety Attendants to BHS. Both the north and south door entrances would have security presence before school, during passing time, at lunchtime and after school. This increased presence can serve as a deterrent for unwanted behaviors or unwelcome visitors but also as an avenue to develop meaningful relationships with BHS students, including those who feel isolated or withdrawn (behaviors often associated with those who carry out a school shooting).

Director Pyevich said he does not completely understand the security side of it nor see how this is being proactive or making the high school more secure. Director Champion would like to see how this position is different from the current security officer. Director Lynch asked how these two positions will be paid for. President Staley suggested having students pay for a parking permit, which might help offset some of the cost. Director Lynch said if this is that important than it should be built into next year's budget.

IASB 2018 Platform for 2019 Legislative Priorities (audio begins at 3h 07m 51s).

This will be discussed further at the June 18<sup>th</sup> board meeting.

## 5. Action Items.

### 5.01 Approval of the Sales Tax Bond Bid.

Motion by Director Champion, seconded by Director Holland, to approve directing the sale of \$10,000,000 of School Infrastructure Sales, Services and Use Tax Revenue Bonds Series 2018 to Wells Fargo of Minneapolis, MN their Option B.

Ayes: 6 Directors Holland, Lynch, Pyevich, Staley, Struck, Champion  
Nays: 0  
Absent: 1 Director Castro  
Motion carried 6-0-1

6. Management Report.

6.01 Superintendent's Report – Superintendent Raso will be in Des Moines for PD on Wednesday and Thursday. He will be on vacation 6/12-17. The first Facility Informational Meeting will be at Herbert Hoover on Friday, June 8<sup>th</sup>. The next one will be at Neil Armstrong on Monday, June 11<sup>th</sup>.

7. Exempt Session – Negotiations.

7.01 Motion to Enter into Exempt Session.

Motion by Director Lynch, seconded by Director Holland, to enter into exempt session, as provided in the Code of Iowa section 20.17(3) and 20.9 for the purpose of discussing strategies for negotiations.

Ayes: 6 Directors Lynch, Pyevich, Staley, Struck, Champion, Holland  
Nays: 0  
Absent: 1 Director Castro  
Motion carried 6-0-1

Directors entered into Exempt Session at 9:18 p.m. Directors returned to open session at 9:53 p.m.

8. Future Events and Informational Items.

- Thursday, June 7, Special Board Meeting, Public Hearing, 6:00 pm
- Friday, June 8, Facility Informational Meeting, 6:00 pm, Herbert Hoover
- Monday, June 11, Facility Informational Meeting, 6:00 pm, Neil Armstrong
- Tuesday, June 12, Foundation Meeting, 4:30 pm, Russell Construction
- Wednesday, June 13, Board Agenda Planning, 5:00 pm

9. Adjournment.

Director Holland motion to adjourn the meeting at 9:53 p.m.

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Gordon Staley, President

ATTEST:

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Colleen Skolrood, Secretary