

# Board Policy

Code No. 202.5

## METHODS OF OPERATION

The Board of Directors is a policy-making board. To function effectively the Board shall:

1. Work through duly selected administrative officers.
2. Transact all business in open meetings, legally called.
3. Expect the Superintendent to accept authority commensurate with the Superintendent's responsibility and recommend the best trained technical and professional personnel it is possible to secure. Appointment of employees shall be made only on the recommendation of the Superintendent.
4. Pass policies and/or regulations only after considering the recommendations of the Superintendent and only after the Superintendent has furnished complete information supporting the recommendation (both pro and con).
5. Make all legislative decisions. Committees appointed by the Board of Directors or President shall serve only in an advisory and investigative capacity.
6. Expect the Superintendent to keep the Board of Directors informed at all times by both written and oral reports.
7. Interpret the aims and objectives of the educational program, materials and methods to area citizens as determined by a majority of the Board of Directors.
8. Refer all complaints to proper administrative personnel for handling or recommendation. Complaints addressed to the Board of Directors shall be in writing and shall be presented to the Superintendent for research and recommendation prior to action by the Board of Directors.
9. Associate with school board members of other districts, both personally and in conferences, for the purpose of discussing school problems and cooperating in the improvement of public school conditions.
10. Hire only personnel not under contract with another school district, without first securing assurance from the proper authority that the person can be released from contract.

*Legal Reference: Iowa Code*

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