

Board Policy

Code No. 210.7

RULES OF ORDER

An orderly board meeting allows the board members to participate in the discussion and decision process on an issue confronting the school district. Rules of order for board meetings allow school district business and the relative information concerning the business to be brought to the attention of the board. They also allow the board to discuss, act upon and make a clear record of school district business in a regular, ordered, reasonable and consistent manner.

The Board of Directors shall follow Robert's Rules of Order, Revised, latest edition as modified by this policy and subsequent rule.

The purposes of modified rules adopted by the Board of Directors are:

1. To establish guidelines by which the business of the governing Board can be conducted in a regular and internally consistent manner;
2. To organize the meetings so all necessary matters can be brought to the Board and decisions of the Board can be made in an orderly and reasonable manner;
3. To insure that members of the Board, concentrating on the substantive issues at hand, have the necessary information to make decisions, and to insure adequate discussion of decisions to be made.
4. To insure that meetings and actions of the Board are conducted so as to be informative to the staff and the public, and to produce a clear record of actions taken and decisions made.

It is the responsibility of each board member to follow the rules of order stated in this policy at each meeting, and it is the responsibility of the presiding officer to conduct the board meeting within these rules.

Legal Reference: Iowa Code §§ 21.2, .7; 279.8 (2013).

Cross Reference: 210 Meetings of the Board of Education
210.8 Board Meeting Agenda

Approved: August 14, 1967

Reapproved: April 6, 1970
August 19, 1974
November 3, 1980
January 21, 1991
February 7, 1994
February 3, 1997
July 10, 2000
February 3, 2003
June 19, 2006
January 11, 2010

Revised: November 19, 1984
August 17, 1987
February 3, 2014