

Board Policy

Code No. 903.2

COMMUNITY RESOURCE PERSONS AND VOLUNTEERS

The Board recognizes the valuable resource it has in the members of the school district community. When possible and in concert with the education program, members of the school district community may be asked to make presentations to the students or to assist employees in duties other than teaching. The school district may officially recognize the contributions made by volunteers.

Recruitment, training, utilization, and the maintenance of records for the purposes of insurance coverage and/or recognition of school district volunteers is the responsibility of the Volunteer Program Director.

The Board of Education believes that the use of volunteers within the school program enhances the educational process not only for students but also for the community. The use of volunteers provides additional support personnel in the classroom, promotes community-school cooperation in facilitating the learning process, increases community support, and provides for individuals who have expertise in various areas to be used as resource persons.

Selection and recruitment of volunteers is done at both the local school and District levels. Interested individuals should contact the District Volunteer Program Coordinator or the appropriate building principal.

The volunteer's interests and abilities are considered when making assignments. Orientation and training will be provided. Volunteers are required to wear identification badges.

The use of volunteers is encouraged and promoted through the central administration office and the local attendance center. Volunteers are screened at the local school level and must be acceptable to the administrator. A criminal background records check may be conducted on volunteers on a random basis. The assignment of volunteers is done by the principal or designee. The continuation of the services of a volunteer shall be at the principal's discretion.

Accountability of the program shall include accurate record keeping at the local school. A report of volunteer service hours will be presented to the Board of Education on a regular basis by the Volunteer Program Coordinator.

The Volunteer Program Coordinator is available to assist in all facets of the volunteer program, including recruitment, organization, development, training, and evaluation.

Volunteers are bound by the same code of ethics, District policies and regulations as the professional staff.

Legal Reference: Iowa Code §§ 279.8; 670 (2011).

Cross Reference: 603.1 Basic Instruction Program
903.3 Visitors to School District Buildings and Sites

Approved: August 5, 1996

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