

Board Policy

Code No. 602.1E1

PROPOSAL FOR NEW COURSES AND MAJOR INSTRUCTIONAL PROGRAM MODIFICATIONS/CHANGES

Please complete information below and submit to the Assistant Superintendent by **December 1**.

SCHOOL:

SUBMITTED BY:

PROPOSED CURRICULUM/COURSE TITLE:

GRADE LEVEL OFFERED:

CURRICULAR AREA:

PREREQUISITE(S):

LENGTH/CREDIT:

Proposed Course Description:

Proposed Course Student Learning Goals:

Rationale:

How will this course/program affect current curriculum and/or offerings?

What course or curriculum will be removed or replaced?

BUDGET PROJECTIONS

Please complete these projections as accurately as possible at this time with the understanding that completion of the curriculum development process will allow for changes and determine the final needs.

STAFFING PLAN:

TEXTBOOK NEEDS, SPECIAL EQUIPMENT OR MATERIALS: *Requests for new text or instructional materials will be reviewed by a Curriculum Committee. Please include titles of all possible textbooks and materials being considered, publisher, quantity needed and price.*

CURRICULUM WRITING NEEDS: *Include number of teachers writing and projected time needed.*

PROFESSIONAL DEVELOPMENT NEEDS:

APPROVAL: Office Use Only

Building Level Administrator: _____
Signature Date

Assistant Superintendent: _____
Signature Date

Board of Education Approval _____
Date

Approved: August 19, 2013

Reapproved:

Revised: