

# Board Policy

Code No. 301.2

## ADMINISTRATION AND BOARD OF DIRECTORS

The Superintendent, as the executive officer of the Board of Directors, shall work closely with the Board, particularly the Board President, to keep the Board informed about school district operations. The Board shall maintain contact with other administrators through the Superintendent.

The administrators and other administrative personnel shall work with the Board through its executive officer, the Superintendent. The administration, in working with the Board, shall assist the Board by gathering information, as requested by the Board, informing the Board about school district operations, implementing board policy and making recommendations.

The Superintendent, unless excused by the Board President, shall attend each board meeting.

*Legal Reference:* Iowa Code 279.8, .20, .21, .24 (1989).  
Iowa Admin Code 11.4 (9)  
281 Iowa Admin Code 12.4 (4)

*Cross Reference:* 301 Administrative Structure & Relationships  
304 Policy Implementation

*Approved:* April 22, 1991

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