

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the November 21, 2016 Regular Meeting  
of the Board of Education  
(pending Board approval)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on November 21, 2016. President Gordon Staley called the meeting to order at 6:07 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Justis, Pyevich, Staley, Struck, Tinsman, Trahan

Members absent: None

Other officials present: Mike Raso, Superintendent; Maxine McEnany, Director of Financial and Business Services; Celeste Miller, Director of Communications; Kay Ingham, Director of Student Services; Heather Stocking, Director of Human Resources; Lana LaSalle, TJ Principal; Tim Perkins, Treasurer; Faith Bonilla, Student Representative; Colleen Skolrood Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Justis, to approve the agenda as presented.

Ayes: 7 Directors Castro, Justis, Pyevich, Staley, Struck, Tinsman, Trahan

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

Amy McClure Swearingen, *16 Riverview Park Dr., Bettendorf*, said we should take time and be thankful our children attend Bettendorf Schools. She applauded the board and administration for working hard and working together and moving the district forward.

4. Commendations & Special Invited Guests.

4.01 Wendy's High School Heisman - Allison Wroblewski (info only). Wendy's High School Heisman recently recognized Bettendorf High School senior Allison Wroblewski for her dedication to never cutting corners by naming her a School Winner.

4.02 BHS - All State Music Festival (info only). Eleven Bettendorf High School students were recently accepted to the Iowa All-State Ensembles: Logan DeLacy – 9<sup>th</sup> grade – Clarinet

- (1<sup>st</sup> year), Melanie Klein – 10<sup>th</sup> grade – Clarinet (Alternate), Donovan Klutho 12<sup>th</sup> grade – Tuba (3<sup>rd</sup> year), Minori Peters – 10<sup>th</sup> grade – Clarinet (1<sup>st</sup> year), Owen Weimer – 9<sup>th</sup> grade – Trombone (1<sup>st</sup> year), Peter Hurd, 9<sup>th</sup> grade – Bass (Alternate), Mackenzie Rice, 11<sup>th</sup> grade – Violin (3<sup>rd</sup> Year), Choir: Olivia Gasper, 12<sup>th</sup> grade (1<sup>st</sup> year), Cole Harksen, 12<sup>th</sup> grade (2<sup>nd</sup> year), Molly Seybert, 12<sup>th</sup> grade (1<sup>st</sup> year)
- 4.03 BMS Students - St Ambrose Honor Band (info only). Patrick Mooney, Alex Berkenbosch, Karen Williams, Claire Steele, Aidan Hamner, Tom Hughes, Brady Howard, Charlotte Barnes, Hally Michaelis, Kate Schermerhorn, Cooper Dittmer, Ethan Uhrich, Logan Duin

5. Consent Agenda.

Motion by Director Tinsman, seconded by Director Pyevich, to approve the consent agenda as presented.

Under the 11/7/16 Board Minutes Superintendent Contract, Director Castro noted that he also expressed his concern with CPM. Director Trahan wanted it to be known that while she voted no on the Superintendent contract at the last board meeting, she said Mr. Raso has done a lot of positives things.

Ayes: 7 Directors Justis, Pyevich, Staley, Struck, Tinsman, Trahan, Castro

Nays: 0

Motion carried 7-0

5.01 Approval of September 30, 2016 Board Work Session Minutes and November 7, 2016 Regular Board Minutes

5.02 Approval of October 2016 Financials

5.03 Approval of November 21, 2016 Bills Recommended for Payment

5.04 Approval of Administrative Recommendations – Personnel

Classified Resignation

Shiney Edwards/BMS/Mental Health Counselor/Effective 12/21/16

Corey Lopez/BHS/Nutrition Services/Effective 12/02/16

Elizabeth Markovich/TJ/Paraeducator/Effective 11/18/16

Sherry Stone/BMS/Paraeducator/Effective 11/25/16

Classified Recommendation for Employment

Margaret Germain/TJ/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Julie Schneck/Effective 11/21/16

Amy McGovern/MT/Paraeducator/\$16.11 per hour/5.75 hours per day/New position/Effective 11/07/16

Crystal Richardson/HH/Paraeducator/\$16.11 per hour/5.75 hours per day/New position/Effective 11/09/16

Trishia Ryser/NA/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Melissa Simatovich/Effective 11/14/16

Sharon Stepheny/NA/Paraeducator/\$16.11 per hour/5.75 hours per day/New position/Effective 11/14/16

Schedule D Approval to Hire

Carol Harris/GW/Student Council Sponsor (.50)/\$312/Replacing Elizabeth Coplan/Effective 2016-2017 school year

5.05 Approval of Requests for Open Enrollment

**FOR INFORMATION ONLY. The following students have been approved for open enrollment.**

Into Bettendorf, 2016/17

**Aidan Rasso**, grade 5, from Pleasant Valley, good cause due to change of residence

**Audrey Smith**, grade 8, from Pleasant Valley, good cause due to change of residence

**Isaac Smith**, grade 9, from Pleasant Valley, good cause due to change of residence

Into Bettendorf, 2017/18

**Maximus Werner**, grade 6, from Pleasant Valley

6. Shared Communication & Committee Reports.

6.01 Board Shared Communication & Committee Reports (09m 21s).

Directors Trahan, Castro, Superintendent Raso, and Director of Finance Maxine McEnany, attended the IASB Convention. Director Trahan reported there were a lot of very good sessions. She said Fredi Lajvardi spoke at the end and he was outstanding. She said it was an amazing story. There is a documentary *Underwater Dreams* and Major Motion Picture "Spare Parts" on his story.

Director Trahan mentioned Danville School District's School Improvement Advisory Committee (SIAC) meets approximately 8 to 9 times a year and they incorporate it into the whole district. She said the Bettendorf District does the state mandate, 2 meetings per year.

Director Trahan spoke with Sam from BLDD and said she had a nice conversation with him. He wanted everyone to understand that there was a lot of turnover at the BCSD Administration Center and he was stuck in the middle of the transition. He would like to have opportunity to work with the school district again.

Director Castro mentioned the North School Board does a self-assessment every other year. He thought this was a good idea.

Director Castro said there was a nice article in the Bettendorf News on Pride Time and how well it is going. He mentioned there was also a great article in the QC Times on Davenport West welders making bike racks. He said this is a good model to follow.

6.02 Student Representatives' Report.

- Good turnout for the Blood Drive
- Partnering with Bettendorf Alum from Haiti. The goal is to raise \$2,000 for a classroom for a school in Haiti
- In the process of planning Turnabout
- Bettendorf Pride is trying to spread more school spirit
- Student Hunger Drive – raised over 62,000 lbs., over 40 lbs. per student. Shout out to Ally Gallagher for all she did with the Student Hunger Drive.

7. Old Discussion.

7.01 Special Education Update (audio begins at 21m 51s).

Director of Student Services Kay Ingham, Judy Redmond and Annmaire Ulrich gave a special education update. They provided an overview of an internal team that was started this year.

7.02 Second & Final Reading of 100 Board Policies (audio begins at 33m 50s).

Motion by Director Trahan, seconded by Director Justis, to approve a second and final reading of the 100 Board policy series with the exception of 102.R1.

- 100 - NEW
- 101 – revised
- 101-E1 renumbered
- 101-E2 renumbered
- 101-E3 renumbered
- 102 - rev
- 102-E1 - rev
- 102-E2 - NEW
- 102-E2 - DELETE
- 102-E3 - DELETE
- 102-E3 - rev and renumbered
- 102-E4 - NEW
- 102-E5 - NEW -typo fixed
- 102-E6 - NEW
- 103 - rev
- 103-R1

Ayes: 7 Directors Pyevich, Staley, Struck, Trahan, Tinsman, Castro, Justis

Nays: 0

Motion carried 7-0

8. New Business.

8.01 Superintendent Evaluation Process Discussion Part I (audio begins at 41m).

Director of Human Resources Heather Stocking reviewed the superintendent evaluation process with directors. The next step is to go over the six standards and unpack the standards.

8.02 First Reading of Board Policies.

Motion by Director Struck, seconded by Director Tinsman, to approve the following Board policies for a first reading:

- 104 Anti-Bullying/Harassment Policy
- 104.R1 Anti-Bullying/Harassment Investigation Procedures
- 104.E1 Anti-Bullying/Harassment Complaint Form
- 104.E2 Anti-Bullying/Harassment Witness Disclosure Form
- 104.E3 Disposition of Anti-Bullying/Harassment Complaint Form
- 105 Student Learning Standards - DELETE
- 303.7 Superintendent - Professional Development

Director Castro said if anyone has any comments and/or thoughts on board policy 303.7, to

let the Policy Committee know.

Ayes: 7 Directors Staley, Struck, Trahan, Tinsman, Castro, Justis, Pyevich

Nays: 0

Motion carried 7-0

9. Superintendent's (Management) Report.

9.01 Superintendent's Report –

- Land at the AEA- there will need to be a discussion at some point on what to do with this piece of land
- AEA Superintendents Meeting with area legislators - Dec 8
- Curriculum Director Position will oversee all of K-12 and will cost less than an assistant superintendent position. Director Pyevich believes it should have been vetted before the board first before the position was posted. There was a lengthy discussion regarding this. Superintendent Raso said he will work through his options and make a decision on what route to take.

9.02 Director of Finance Report – Maxine shared budget information on upcoming construction projects.

10. Board Requests for Information.

There were no requests for information.

11. Future Events and Informational Items.

- Tuesday, November 22, Board Disciplinary Hearing, 6:00 pm, Admin
- November 23-25, Thanksgiving Break
- Monday, December 5, Board of Education, 6:00 pm, Admin
- Tuesday, December 6, Board Facilities Work Session, 6:00 pm, TBD
- Wednesday, December 7, Board/Admin Retreat, 6:00 pm, Admin
- Tuesday, December 13, BCS Foundation, 11:45 am, Admin
- Monday, December 19, Armstrong Winter Break Starts
- Monday, December 19, Board of Education, 6:00 pm, Admin

12. Closed Session - Pending Litigation.

Motion by Director Struck, seconded by Director Justis, to enter into closed session, as provided in the Code of Iowa section 21.5(1)(c) for the purpose of discussing strategy with counsel in matters where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of this school district in that litigation.

Ayes: 7 Directors Struck, Trahan, Tinsman, Castro, Justis, Pyevich, Staley

Nays: 0

Motion carried 7-0

Directors entered into closed session at 7:52 p.m. Directors returned to open session at 9:40 p.m.

13. Adjournment.

Director Castro motion to adjourn the meeting at 9:40 p.m.

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Gordon Staley, President

ATTEST:

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Colleen Skolrood, Secretary