

# Board Policy

Code No. 605.1

## INSTRUCTIONAL MATERIALS SELECTION

The board recognizes that the selection of instructional materials is a vital component of the school district's curriculum.

The board has sole discretion to approve instructional materials for the school district. The board delegates its authority to determine which instructional materials will be utilized and purchased by the school district to licensed employees. The licensed employees will work closely together to ensure vertical and horizontal articulation of textbooks in the education program.

In reviewing current instructional materials for continued use and in selecting additional instructional materials, the licensed employees will consider the current and future needs of the school district as well as the changes and the trends in education and society. It is the responsibility of the superintendent to report to the board the action taken by the selection committee.

In making its recommendations to the superintendent, the licensed employees will select materials which:

- support the educational philosophy, goals and objectives of the school district;
- consider the needs, age, and maturity of students;
- are within the school district's budget;
- foster respect and appreciation for cultural diversity and difference of opinion;
- stimulate growth in factual knowledge and literary appreciation;
- encourage students to become decision-makers, to exercise freedom of thought and to make independent judgment through the examination and evaluation of relevant information, evidence and differing viewpoints;
- portray the variety of careers, roles, and lifestyles open to persons of both sexes; and,
- increase an awareness of the rights, duties, and responsibilities of each member of a multicultural society.

In the case of textbooks, the board will make the final decision after a recommendation from the superintendent. The criteria stated above for selection of instructional materials will also apply to the selection of textbooks. The superintendent may appoint licensed employees to assist in the selection of textbooks.

The Board of Directors of the Bettendorf Community School District recognizes the need to maintain current and up-to-date instructional material and equipment.

The Board of Directors recognizes the importance of establishing administrative procedures to allow for weeding of instructional materials and equipment that are no longer needed by the school district.

The Superintendent, with the assistance from the administrative and instructional staff, will be responsible for establishing administrative procedures from the implementation of this policy.

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Gifts of instructional materials must meet these criteria stated above for the selection of instructional materials. The gift must be received in compliance with board policy 402.4, "Gifts to Employees."

*Legal Reference:*      *Iowa Code §§ 279.8; 280.3, .14; 301 (2009).*  
*281 I.A.C. 12.3(12).*

*Cross Reference:*      602      *Curriculum Development*  
                                605      *Instructional Materials*  
                                608      *Student Scholastic Achievement*

*Approved:*      *August 1, 2011*