## **Board Policy**

Code No. 409.8

## LICENSED EMPLOYEE UNPAID LEAVE

Where all existing leave has been used or that leave is not appropriate to the situation, an employee, may, upon application to and approval by the Superintendent or the Superintendent's designee, be granted compassion leave, i.e., when a unique relationship or care-giving responsibility exists (which would not be precedent setting, would not be subject to grievance and would occur with no loss of seniority or experience previously established).

When an Employee has a domestic partner, the Superintendent or Superintendent's designee may provide the Employee the leave allowed for a spouse.

Legal Reference: lowa Code §§ 20; 85; 85A; 85B; 279.12; 509; 509A; 509B (2009).

Cross Reference: 409 Licensed Employee Vacations and Leaves of Absence

Approved: Feb 2, 1998 Reapproved: February 20, 2001 Revised: February 17, 2004

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 August 21, 2017

 April 18, 2011
 October 2, 2017