

Board Policy

Code No. 210.10

ORDER OF REGULAR BUSINESS MEETINGS FOR THE BOARD

Insofar as practicable, the order of business at all meetings shall be as follows:

1. Call to order
2. Agenda Approval
3. Comments and Suggestions from the Audience
4. Commendations & Special Invited Guests
5. Consent Agenda
6. Shared Communication & Committee Reports
7. Old Business
8. New Business
9. Management Report
10. Board Requests
11. Future Events and Information Items
12. Adjournment

The tentative agenda, required by the Open Meetings Law to be included with the notice given at least 24 hours before the meeting, shall be specific enough to properly inform the public of the business before the Board of Directors. The tentative agenda can be amended within the 24-hour notice period only if good cause exists requiring action on additional matters. If such matters are added, a statement to that effect should be entered in the minutes, and as much advance notice as possible should be given to the public and the media. This is not meant to prevent the Board members or members of the public or the staff from introducing items for discussion only; action on discussion items, however, must normally be deferred to a subsequent meeting when the legally required notice can be given.

Legal Reference: Iowa Code §§ 21; 279.8 (2013).

Cross Reference: 210 Meetings of the Board of Education
210.8 Board Meeting Agenda

Approved: August 14, 1967

Reapproved: November 3, 1980
April 6, 1970 (Ratified)
January 21, 1991
February 3, 2003
June 19, 2006
January 11, 2010
February 3, 2014

Revised: August 19, 1974
November 17, 1975
November 19, 1984
August 17, 1987
February 7, 1994
February 3, 1997
July 10, 2000
May 2, 2016