

Board Policy

Code No. 903.3

VISITORS TO SCHOOL DISTRICT BUILDINGS & SITES

The Board welcomes the interest of parents and other members of the school district community and invites them to visit the school buildings and sites. Visitors, which include persons other than employees or students, must notify the principal or designee of their presence in the facility upon arrival.

Persons who wish to visit a classroom while school is in session are required to provide appropriate identification to the principal and obtain approval from the principal prior to the visit so appropriate arrangements can be made and so class disruption can be minimized. Teachers and other employees shall not take time from their duties to discuss matters with visitors.

Visitors shall conduct themselves in a manner fitting to their age level and maturity and with mutual respect and consideration for the rights of others while attending school events. Visitors failing to conduct themselves accordingly may be asked to leave the premises. Children who wish to visit school must be accompanied by a parent or responsible adult.

It shall be the responsibility of employees to report inappropriate conduct to the building principal or administrator. It shall be the responsibility of the principals to take the action necessary to cease the inappropriate conduct. If the Superintendent or principals are not available, a school district employee shall act to cease the inappropriate conduct.

Legal Reference: Iowa Code §§ 279.8; 716.7 (2011).

Cross Reference: 902 Press, Radio and Television News Media
903.2 Community Resource Persons and Volunteers
804.5 School Safety & Security

Approved: August 5, 1996 *Reapproved:* March 18, 2002
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