

# Board Policy

Code No. 501.8

## STUDENT ATTENDANCE RECORDS

As part of the school district's records, the daily attendance of each student is recorded and maintained on file by the records custodian at each building.

It is the responsibility of the principals to ensure that accurate attendance records and reports are filed by the building records custodian.

*Legal Reference:* Iowa Code §§ 294.4; 299 (2011).  
281 I.A.C. 12.2(4).

*Cross Reference:* 501 Student Attendance  
506 Student Records

*Approved:* August 14, 1967

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March 5, 2007

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August 6, 2012