

BETTENDORF COMMUNITY SCHOOL DISTRICT  
**BETTENDORF, IOWA**

Unofficial Minutes of the November 6, 2017 Regular Meeting  
of the Board of Education  
(*pending Board approval*)

1. Call to Order.

The Board of Directors of the Bettendorf Community School District, in the County of Scott, State of Iowa, met in open session according to Iowa law for their regular Board meeting at the Administration Center, 3311 18th Street, Bettendorf, Iowa, on November 6, 2017. President Gordon Staley called the meeting to order at 6:00 p.m. and the Board recited the Pledge of Allegiance. Colleen Skolrood, Board Secretary, verified that the meeting notice had been posted and mailed to the media as required by law.

Members present: Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Members absent: None

Other officials present: Mike Raso, Superintendent; Dallon Christensen, Director of Finance; Kay Ingham, Director of Student Services; Celeste Miller, Director of Communications; Chris Andrus, Director of Operations; Megan Kannenberg, BEA Rep; Ryan Longnecker, Student Rep; Tim Perkins, Board Treasurer; Colleen Skolrood, Board Secretary.

2. Agenda Approval.

Motion by Director Struck, seconded by Director Holland, to approve the agenda as presented.

Ayes: 7 Directors Castro, Champion, Holland, Lynch, Pyevich, Staley, Struck

Nays: 0

Motion carried 7-0

3. Comments & Suggestions from Audience.

President's Statement. On behalf of fellow Board members, at this time I would like to invite any member of the audience to step to the microphone with comments about items of interest or concern that do not appear on the agenda this evening. Please begin by stating your name and address. It would be most appreciated if you would limit your comments to three minutes so that we can keep the meeting moving in a timely fashion and allow others an opportunity to speak. We ask that you remember that Iowa law prohibits us from discussing specific employees or their job performance. If you have thoughts to share about items that are included as topics for tonight's meeting, we would invite those comments when we reach that point in the meeting. Thank you for your support of our school district.

There were no comments.

4. Commendations & Special Invited Guests.

- 4.01 Veterans Day Recognition (info only). In honor of Veterans' Day on November 11, the Bettendorf Community School District recognizes the contribution of all those staff members and Directors who serve or have served our country in the armed services. The observance of this day helps preserve the spirit of patriotism, sacrifice, and the willingness to work together for the common good that these men and women have demonstrated.
- 4.02 District Employees of the 1st Quarter. Congratulations to the Bettendorf Community School District Employees of the 1st Quarter: Marianne Long, Jason Hamann, Heather Bagby, Carol Harris and Sherry McComb. The Employee of the Quarter award recognizes district employees that inspire exceptional service and attitude. Recipients also demonstrate a commitment to their job or school involvement that goes above and beyond expectations.
- 4.03 Iowa Junior Honors Orchestra. Iowa Junior Honors Orchestra Festival is a state-wide honors string orchestra experience. It is a one-day affair, held at the same time as the Iowa All-State Music Festival and the Iowa Music Educators Association state convention on November 17. Congratulations to the following Bettendorf Community School District students for being selected to participate in Iowa Junior Honors Orchestra 2017. Iowa Junior Honors for Middle School (Rachel Palmer, Bettendorf Middle School Orchestra Teacher). Audrey Scarlett, Rober Schwan, Skylar Fausett-Nonnenman, Grace Schuetz, Rebeca Garza-Doty, Andrea Koehler – Violin; Emma Cleveland, Carolyn Kress, - Viola; Isabelle Appel – Cello. Iowa Junior Honors Orchestra (Megan Cooney, Bettendorf High School Orchestra Teacher) - Rayanne Brackey, Ryan Harris, Emmersen Haugland, Carter Wolf – Violin; Kaitlynn Flick – Viola; Vicki Davis, Stephanie Rice – Cello; Ava Abbott – Bass; Aidan Goerd, Ella Kilstrom – Alternates
- 4.04 Lichtenberg Recognized for 700th Volleyball Coaching Victory. Diane Lichtenberg picked up her 700th volleyball coaching victory on Saturday, October 14 at the Johnston volleyball tournament. Diane has impacted innumerable athletes in immeasurable ways over her 32 year coaching career at BHS.
- 4.05 All-State 2017 .The 2017 Festival will celebrate the 71st anniversary of this prestigious event. District Auditions for the 281-piece All-State Band, 201-piece All-State Orchestra, and 601-member All-State Chorus were held Saturday, October 21, 2017 at Storm Lake, Hampton, Independence, Atlantic, Indianola and Washington. Approximately 17% of the students who audition are selected for membership in the All-State ensembles. Participants will rehearse in Ames on Friday and Saturday, November 17 and 18, and the Festival Concert will be presented to the public at 7:30 P.M. in Hilton Coliseum, Iowa State University, Ames, on Saturday evening, November 18, 2017. Iowa Public Television will record the concert for re-broadcast. The following Bettendorf High School students attained the highest individual honor available to Iowa high school music by being select as members of the following 2017 All-State ensemble: All-State Band: Logan DeLacy (2nd yr) - Clarinet, Owen Weimer (2nd yr) – Trombone, Erin Anderson (1st yr) - Clarinet . All-State Chorus: Ryan Fleming, Alysa Goethe, Taylor Gravert, Sophia Pike (2nd yr), Abigail Saathoff, Drake Sanchez, Ben Tinsman, Josh Turner. All-State Orchestra: Peter Hurd (2nd yr) – Bass, Mackenzie Rice (4th yr) - Violi
- 4.06 BHS Announces 1st Quarter Student Spotlight Award Winners. Bettendorf High School recently recognized eight students as Student Spotlight recipients for their

outstanding achievements: Art - Paige Terronez (11), Family and Consumer, Science - Jon'a Levi (10), Language Arts - Zoe Allert (11), Emily Kidwell (12), Math – Carter Furness (9), Physical Education - Emilie Gist (11) Science - Grace McGee (12), Roger Wittmer (12). Students are nominated by Bettendorf High School faculty for their outstanding achievement, improvement in a course, display of character, and/or leadership. The awardees are also honored at special recognition breakfast hosted twice a year.

5. Board Learning.

- 5.01 Directors participated in an activity developed by IASB that addresses Standard 1 of the Standards For Effective School Boards. It is important for the administration to know where the board wants to go and what their priorities are. At the end of the day, the district has a limited number of resources and must decide how to best use those resources.

Board members were directed to choose one to two priority areas from a list of areas to focus on. The majority chose to increase course offerings and programming to better meet a wide variety of individual needs. The next two were a close second - quality professional development focused on improving instruction, and infrastructure development (buildings, buses, equipment, updating from air conditioning to a zippy new track).

Superintendent Raso said the administration team will continue to push these identified priorities forward.

6. Consent Agenda.

Motion by Director Struck, seconded by Director Holland, to approve the consent agenda as printed.

Director Castro said it would be helpful if the board saw the number of paras per classroom, per grade level, and per building.

Director Pyevich asked if any of the recent paraeducator hires will change the anticipated special education deficit for 2017/18. Director of Finance Dallan Christensen said he does not see any significant changes to that budget.

Director Struck said any time we are looking at using the statewide voluntary preschool program dollars for adding a new program, we have to follow certain guidelines. For special education students, we have to give them an option to attend, which is why we were given the option to start a new program. You can only spend statewide voluntary funds on a limited number of things. Since we had not continued the program, it now becomes a new program and we can use the funds for this program. Director Struck noted that the district only gets reimbursed for two hours of programming, even though we offer 6 hours of programming per day. She said this is something we might want to look at down the road when we look at course offerings, because it is a big cost to the district.

Ayes: 7 Directors Champion, Holland, Lynch, Pyevich, Staley, Struck, Castro  
Nays: 0

Motion carried 7-0

- 6.01 Approval of October 16, 2017 Board Minutes
- 6.02 Approval of November 6, 2017 Bills Recommended for Payment
- 6.03 Approval of Administrative Recommendations – Personnel
- Classified Resignation
- Stephanie Houston**/BHS/Nutrition Services/Effective 10/26/17
- Lindsey Jimenez**/BMS/Paraeducator/Effective 11/03/17
- Julie Vigen**/BMS/Paraeducator/Effective 11/24/17
- Recommendation to Hire
- Leila DeNye**/Operations/Bus Driver/\$17.31/18.04 after 90 days/Under 30 hours per week/Replacing Stephanie Moore/Effective 11/06/17
- Shannon Hart**y/MT/Youth Mentor/\$15.71 per hour/2.5 hpd/New position-student need/Effective 10/31/17
- Jessica Horton**/GW/Youth Mentor/\$15.71 per hour/1.25 hours per day/Replacing Angela Nielsen/Effective 10/20/17
- Michele Jandik**/MT/Paraeducator/\$16.11 per hour/5.75 hours per day/Replacing Pippen VanDeWostine/Effective 11/08/17
- Maria Nache Vital**/MT/Youth Mentor/\$15.71 per hour/1.5 hours per day/Replacing Emily Anderson/Effective 10/17/17
- Taryn Nelson**/NA/Youth Mentor/\$15.71 per hour/2.25 hours per day/New position-student need/Effective 10/16/17
- Isabel Nobel**/MT/Youth Mentor/\$15.71 per hour/2.5 hours per day/Replacing Emily Anderson/Effective 10/19/17
- Gretchen Owen**/TJ/Paraeducator/\$16.11 per hour/5.75 hours per day/Reopening of 5<sup>th</sup> preschool classroom/Effective 11/08/17
- Janelle Seeley**/HH/Paraeducator/\$16.11 per hour/4.0 hours per day/New position-student need/Effective 11/08/17
- Classified Letter of Assignment Modification
- Christie Hodges**/HH/Paraeducator/Same rate of pay/From 4.0 to 5.75 hours per day/Student need/Effective 11/06/17
- Molly Lester**/BHS/Paraeducator/Same rate of pay/From 4.0 to 5.75 hours per day/Student need/Effective 11/06/17
- David Silverberg**/Operations/Transportation Aide/Same rate of pay/From 3.75 to 5.5 hours per day/Student need/Effective 10/09/17
- Certified Approval to Hire
- Michelle Poole**/TJ/Special Education-Early Childhood/1.0 FTE/BA,0/ \$27,000 (141 day contract)/Reopening of 5<sup>th</sup> preschool classroom/Effective 10/31/17
- Certified FYI
- Connie Jeschke**/BMS/Instructional Coach to ½ Instructional Coach & ½ Language Arts (7<sup>th</sup> & 8<sup>th</sup> Grade Honors)/Due to change in student criteria for Honors classes per Board of Education decision/Effective 10/31/18
- 6.04 Approval of the Flexible Funding Agreement for Scott County Kids
- 6.05 Early Graduate for 1st Quarter 2017/2018 - Jenna Drummond
- 6.06 Approval of Requests for Open Enrollment
- FOR INFORMATION ONLY. The following students have been approved for open enrollment.**
- Into Bettendorf from Davenport 2017/18
- Jordan Silvia**, grade 7, new move
- Into Bettendorf from Pleasant Valley 2017/18

Tyler Timmerman, grade 8, continuation  
**Eli Vohs**, grade 6, continuation  
**Isaac Vohs**, grade 1, continuation  
**Makaila Welk**, grade 7, new move  
Out of Bettendorf to Pleasant Valley 2017/18  
**Lankin Brown**, grade 5, continuation

7. Shared Communication & Committee Reports.

7.01 Board Shared Communication & Committee Reports.

Director Lynch reported the Finance Committee met with Legat and Estes to discuss the BHS HVAC project. The Committee also began a conversation on how to improve the budget presentation process.

Director Struck noted the Policy Committee will be meeting every other week to get caught up on the series of policies they are behind on.

Director Staley stated the Facilities Committee will be meeting on Tuesday, November 7. They will meet with Legat and Estes to further discuss the mechanicals at the high school. He said the goal is to come to the board at the January board meeting to announce a three-year plan and budget to support the plan. Director Staley noted that the Director of AEA came to the last facility meeting and asked the district to not sell the land by the AEA. He said there are things that need to be considered before the district lists the property.

Director Castro visited with Neil Armstrong's Principal Dave Hillas. He said Mr. Hillas is concerned about losing the 21<sup>st</sup> Century Grant while still providing the current services they offer. It is a five-year Grant and they are in the third year. The money is reduced by 25% in years four and five. Director Castro asked if there is communication between fifth and sixth grade teachers. Superintendent Raso said there is not a lot right now, but they are working on it.

Director Champion visited Paul Norton and Mark Twain and thanked the staff for their time.

7.02 Student Representatives' Report.

Ryan Longnecker gave some updates from the high school. This is the last week for the Student Hunger Drive. RSVP will hold a 2<sup>nd</sup> summit on Tuesday, November 7<sup>th</sup>. Football semi-finals are this Friday, November 10<sup>th</sup>. The girls swimming took 3<sup>rd</sup> place at state. The fall play was last weekend and was well attended. He also reported Pride Time is even better this year. Students are excited about the possibility of having air conditioning in the gym.

7.03 BEA Report.

There was nothing to report.

8. Discussion Items & Reports.

8.01 City of Bettendorf TIF - Acentra Credit Union.

Jeff Reiter, City of Bettendorf Economic Development Director, presented information on the Acentra Credit Union Tax Increment Financing (TIF). Acentra is building a new headquarters in downtown Bettendorf.

8.02 Grant Wood Construction Update.

Estes updated the board on the progress of construction. The project will be completed on July 31, 2018. The project has been broken down into three areas in order to keep it simple and focused.

8.03 District Facility Presentation.

Legat Architects and Estes discussed the future of the district's facilities. All buildings were inspected except for Grant Wood Elementary School and Neil Armstrong Elementary. The process focused on identifying facility needs and future ready improvements and providing costs. Facility needs involve HVAC, doors, ceilings, windows, lights, carpet, roof, and paving projects. Future ready improvements involve room additions, interior renovations, secure front entrances, and gym renovations. Total cost for facility priorities and future ready projects is \$43.8M.

Next steps are to confirm district desired budget, meet with district administrators to prioritize future ready improvements, and start planning projects to be shovel ready.

8.04 Strategic Plan/Vision Cards: Forecast5 Presentation.

In financial planning for a school district, knowing where you have been is important, where you are is critical, and where you are headed is priceless. Gary Sinclair, Financial Planning Services Director, provided the board with a financial overview. He showed where the district is today, how the district compares to other districts, and what the district's future looks like. Three years out, Mr. Sinclair said the district finances still look good. With the lack of supplemental state aid and enrollment relatively flat, he said it is going to be hard and the district might have to look at cuts in the future.

8.05 SBRC Application, Increased Enrollment, Open Enrollment, ELL.

Director of Finance Dallan Christensen discussed the SBRC Application. This is a standard annual procedure that looks at spending authority. Certified enrollment is down this year so we cannot request any additional spending authority.

8.06 2018/2019 Calendars.

There is a change in how the elementary conferences and progress reports are addressed. This change is the same in all three versions. Elementary conferences and progress reports are set up around the end of each of the secondary schools' terms. Elementary conferences will be at the conclusion of terms one and three, while progress reports will go home at the end of terms two and four. This will help to alleviate the issue of finding time to prepare for conferences and progress reports.

Version one is similar to this year's calendar. Professional development is front-loaded, early releases are every Wednesday for PLC purposes, a four-day fall break, and an early release in May to be used for end of the year recognition program.

The main difference in version two from version one is four of the five professional development days are front-loaded. The other professional development day is in May.

Version three is the same as version two except that three of the five professional development days are front-loaded. One of the professional development days would be in May as stated in version two while the other day would be on the Monday of fall break. Students would have the full fall break off, but staff would only have that Friday off.

8.07 Early Retirement.

The Finance Committee's recommendation is to not offer early retirement this year.

8.08 First Reading of Policies.

Director Struck said she cannot emphasize enough how we need to get these approved in a timelier manner. These policies were re-numbered to match IASB Policies. Under Board Policy 302.6, Superintendent –Professional Development, a change was made to the wording to include the entire board will be notified if the superintendent is gone for more than three days. Previously it stated that only the board president would be notified.

9. Action Items.

9.01 Approval of the City of Bettendorf TIF - Acentra Credit Union,

Motion by Director Struck, seconded by Director Holland, to approve the Bettendorf TIF support letter.

Ayes: 7 Directors Holland, Lynch, Pyevich, Staley, Struck, Castro, Champion

Nays: 0

Motion carried 7-0

9.02 Approval of SBRC Application, Increased Enrollment, Open Enrollment, ELL.

Motion by Director Struck, seconded by Director Lynch, to approve the SBRC Application, Increased Enrollment, Open Enrollment, ELL.

Ayes: 7 Directors Lynch, Pyevich, Staley, Struck, Castro, Champion, Holland

Nays: 0

Motion carried 7-0

9.03 Proclamation - American Education Week.

Motion by Director Struck, seconded by Director Champion, to approve the American Education Week proclamation.

Ayes: 7 Directors Pyevich, Staley, Struck, Castro, Champion, Holland, Lynch  
Nays: 0  
Motion carried 7-0

9.04 Approval of First & Final Reading of the Renumbering Policies in the 300 & 400 Series.

Motion by Director Lynch, seconded by Director Holland, to approve renumbering the following policies listed below.

In the 300 Series, we re-numbered these to match IASB Policies:

- 303.2 to 302.1
- 303.6 to 302.5
- 303.6E to 302.5E
- 303.8 to 302.7

In the 400 Series, we re-numbered to match the IASB Policies: Policy 403.8 (Certified Employees, Family and Medical Leave) has been renumbered to the 409.3 series, along with the exhibits and regulations. This 403.8 (Classified Employees, Family and Medical Leave) Policy also falls under the 414.3 series, along with the exhibits and regulations.

- 403.8 to 409.3 & 414.3
- 403.8E1 to 409.3E1 & 414.3E1
- 403.8E2 to 409.3E2 & 414.3E2
- 403.8E3 to 409.3E3 & 414.3E3
- 403.8R1 to 409.3R1 & 414.3R1
- 403.8R2 to 409.3R2 & 414.3R2
- 414.8 to 414.9

Ayes: 7 Directors Staley, Struck, Castro, Champion, Holland, Lynch, Pyevich  
Nays: 0  
Motion carried 7-0

10. Management Report.

10.01 Superintendent's Report – provided certified enrollment history. District is down about 35 students this year, but up over the last three years. If interested in attending Computer Science Academy at John Deere on December 21<sup>st</sup>, please let Superintendent Raso ASAP. It is the first year for the Computer Science Academy.

10.02 Director of Finance's Report – nothing further to report.

11. Board Requests for Information.

Future Events and Informational Items.

- Wednesday, November 8, SIAC Meeting, 4:30-6, GW Library
- Saturday, November 11, Veterans Day
- Monday, November 13, Board Work Session (Literacy & Social Studies)
- November 15-17, IASB Convention



- Monday, November 20, Board of Education, 6:00 p.m., Admin
- November 22, 23, and 24th Thanksgiving Break, no school

12. Adjournment.

Director Castro motion to adjourn the meeting at 8:55 p.m.

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Gordon Staley, President

ATTEST:

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Colleen Skolrood, Secretary